

MINUTES FOR REGULAR MEETING  
**OWOSSO HISTORIC DISTRICT COMMISSION**  
Wednesday, June 20, 2024 at 6:00 p.m.  
City Hall Conference Room

**MEETING CALLED TO ORDER:** at 6:13 p.m. by Chairperson Steven Teich.

**ROLL CALL:** was taken by City Manager Nathan Henne.

**PRESENT:** Chairperson Steven Teich, Commissioner Byrne, Secretary Hathaway, Commissioner Powell

**ABSENT:** Commissioner VanEpps, Commissioner Gallinger (attended via phone – no votes), Vice Chair Omer

**OTHERS IN ATTENDANCE:** City Manager Nathan Henne

**AGENDA APPROVAL:** June 20, 2024.

**MOTION FOR APPROVAL OF THE AGENDA AS AMENDED BY COMMISSIONER POWELL.  
SECONDED BY COMMISSIONER BYRNE.**

**AYES ALL. MOTION CARRIED.**

**MINUTES APPROVAL:** May 15, 2024.

**MOTION FOR APPROVAL OF MINUTES AS PRESENTED BY SECRETARY HATHAWAY.  
SECONDED BY COMMISSIONER POWELL.**

**AYES ALL. MOTION CARRIED.**

**COMMUNICATIONS:** None.

**PUBLIC/COMMISSIONER COMMENTS:** None.

**PUBLIC HEARINGS:** None.

**ITEMS OF BUSINESS:**

**1. Certificate of Appropriateness – 207 N Washington St – Façade replacement (First Floor)**

City Manager Henne recommended the Commission approve the certificate of appropriateness for the replacement of the wooden façade at 207 N Washington St.

**MOTION BY SECRETARY HATHAWAY TO APPROVE THE CERTIFICATE OF APPROPRIATENESS  
FOR 207 N WASHINGTON ST**

**MOTION SECONDED BY COMMISSIONER BYRNE**

**AYES ALL.**

**MOTION CARRIED.**

**2. Approve HDC Enforcement Procedure and Policy**

City Manager Henne outlined the policy that was tabled from the last meeting so that board members could review. He did not receive any feedback but made a few changes to the notice timelines. The commission commented on the language of the policy and suggested some changes.

**MOTION BY COMMISSIONER POWELL TO TABLE THE APPROVAL OF THE POLICY TO THE AUGUST HDC MEETING SO THAT THE CITY MANAGER CAN PRESENT THE FINAL DRAFT.**

**MOTION SECONDED BY SECRETARY HATHAWAY**

**AYES ALL**

**MOTION CARRIED**

**PUBLIC COMMENTS:** None

**BOARD COMMENTS:** The board wished to know if the Masonic Temple replaced the top floor windows. Commissioner Gallinger had concerns about some buildings within the district. Chairman Teich commented that the Senior Center repairs are now complete. Secretary Hathaway announced that this would be his last meeting and thanked the Commission for their hard work. The Commission thanked Mr. Hathaway for his years of service to the city and his dedication to historic preservation.

**NEXT MEETING:** August 21, 2024

**MOTION BY COMMISSIONER BYRNE TO ADJOURN. SECONDED BY COMMISSIONER POWELL.**

**AYES ALL. MOTION CARRIED - MEETING ADJOURNED AT 6:41 P.M.**